

Current layout of BI Report

Insert Page Layout Total Cell
Done

Paper: Portrait | Landscape (selected)

Header/Footer:
 Page Header
 Report Header
 Page Footer
 Report Footer

View:
 Grid
 Ruler

Display Unit: px

Interactivity:
 Configure Events

Ruler: 50 100 150 200 250 300 350 400 450 500 550 600 650 700 750 800 850 900 950

PO Number	Buyer	PO Line Num	PO Line Type	Supplier Name	Supplier Item	Description
1000230	[REDACTED]	1	Services	E [REDACTED] mpany		BWI Airport - Install 7' Rack v Managers in NT109
1000340	[REDACTED]	1	Services	[REDACTED].C	Building HP-564	Contractor Provided Materials
	[REDACTED]	2	Services	[REDACTED].C	Building HP-564	Contractor Provided Labor
	[REDACTED]	3	Services	[REDACTED].C	6% (Estimated)	Tax (NC)
	[REDACTED]	4	Services	[REDACTED].C	Fiber	Contractor Provided Materials
	[REDACTED]	5	Services	[REDACTED].C	Fiber	Contractor Provided Labor
	[REDACTED]	6	Services	[REDACTED].C	6% (Estimated)	Tax (NC)
	[REDACTED]	7	Services	[REDACTED].C	Fiber	Shipping

Current output

PO Number	Buyer	PO Line Num	PO Line Type	Supplier Name
1003441		1	Goods	
		2	Goods	
		3	Goods	
1003442		1	Goods	
		2	Goods	
		4	Goods	

Desired output

1. Unmerge data in Group by columns such as PO Number, Buyer, Supplier Name and repeat cell values
2. Carry data group by columns data to sub total lines

PO Number	Buyer	PO Line Num	PO Line Type	Supplier Name	Supplier Item	Description	Quantity
1003441		1	Goods				1.00
1003441		2	Goods				12.99
1003441		3	Goods				11.24
1003441							25.23
1003442		1	Goods				1.00
1003442		2	Goods				1.00
1003442		4	Goods				150.00
1003442	xxxxx			xxxxx			152.00